

## CORPORATE RESPONSIBILTY: ENVIRONMENT POLICY

We are concerned about the environment in which we live as well as the environmental implications of the products and packing materials we use. Our objective is to minimize environmental effects, while providing a wide range of services to meet the high quality and performance requirements of our customers.

## Our aim is to:

- Encourages use of environment friendly material and measures
- To supply an improved service to meet our customers' requirements which will contribute the protection of the future environment.
- To comply with all applicable environmental laws and regulations.
- Source, control and manage use of recycled paper product in purchase of packing materials
- Sorting of recyclable packing material and debris and recycling of toner cartridges in the office.
- Recyclable material that can be used should be unfolded and kept properly.
- Repair and re-use of wooden lift vans.
- Discourage use of plastic and other non-degradable material.
- Use of electronic communication wherever possible to avoid wasting paper.
- Materials that cannot be reused should be properly disposed off.
- Waste paper from the office should be collected and shredded on a weekly base. The shredded paper can be used in packing of fragile items.
- Encourage efficient transportation and well-maintained vehicles and seek ways to reduce our effect on the environment.

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